

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Notice DAP-185

For: State Offices and Service Centers

Final Upload for the Sugar Beet Disaster Program (SDP)

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

Agriculture Assistance Act, 2003 (Pub. L. 108-7) authorizes implementation of a sugar beet disaster assistance program. This Act provided a disaster funding allocation of \$60 million for producers who experienced a 2001 or 2002 crop loss for sugar beets. Signup for SDP:

- began September 15, 2003
- ends October 31, 2003.

Software to issue payments to eligible producers is projected to be available to County Offices on November 17, 2003.

The final upload of SDP CCC-567 data will be executed automatically during end-of-day processing on **November 7, 2003**. Projected payment data for CCC-567's will be uploaded to KC-ITSD for mainframe processing to determine the national payment factor.

B Purpose

This notice advises State and County Offices:

- that CCC-567 projected payment data will be uploaded on November 7, 2003
- that payments will be controlled through the funds control process to ensure that the \$60 million funding allocation is not exceeded
- of the importance that data in the system is updated properly to ensure that:
 - the national payment factor is computed accurately
 - required funding is attributed properly to each applicable County Office.

Disposal Date

March 1, 2004

10-31-03

Distribution

State Offices; State Offices relay to Service Centers

2 County Office Action

A Entering CCC-567 Data Into the System

SDP application software will not be disabled when the projected payment data is uploaded to KC-ITSD. However, it is critical that all application data be properly recorded in the system by November 7, 2003, to ensure that:

- accurate data is used to determine the national payment factor
- allotments are attributed properly to each applicable County Office.

Note: Applications that do not have an enrollment date entered in the system will not be uploaded. Applications that are enrolled but not approved for payment will be uploaded and included when determining the national payment factor.

Funds will be allocated based on the final upload. Funds will not be available for applications that have been added after November 7, 2003.

B Verifying Eligibility and Payment Limitation Data

Because SDP is funds controlled, the upload process is programmed to determine the projected payment to be issued to the producer. This includes checking producer eligibility and payment limitation.

County Offices shall immediately run the 2001 and 2002 Reconciliation Reports to identify conditions that may prevent the payment from being processed. It is critical that these conditions be corrected before the final upload on November 7, 2003. These reports shall be run as often as necessary to ensure that all conditions are corrected properly.

For multi-county producers, County Offices shall manually determine whether the payment limitation allocation is adequate to issue the projected payment amounts. County Offices shall print CCC-567E to determine the projected payment amount. If the 2002 SDP payment limitation allocation for the producer is less than the projected payment amount, County Offices shall immediately request that the control County Office increase SDP payment limitation.

Control County Offices shall immediately process requests for additional allocations to ensure that the allocation is available in the applicable County Offices by November 7, 2003.

Reminder: The subsidiary upload/download process takes 3 to 14 calendar days for new uploads to be received in all County Offices.

2 County Office Action (Continued)

C Uploading Projected Payment Data

County Offices shall:

- ensure that end-of-day processing is run on November 7, 2003
- ensure that all CCC-567's are properly loaded in the system with an enrollment date
- continue to run the reconciliation reports to ensure that error conditions are corrected.

A separate notice will be issued notifying County Offices of the national payment factor and date all software will be available to issue payments.